

Kempston Rovers Colts, Girls and Ladies Privacy Policy

Kempston Rovers Colts, Girls and Ladies is an affiliated chartered standards grassroots football club. We are affiliated to Bedfordshire FA and are location in Kempston. This privacy Policy will explain how we use the personal data we collect from you when you use of website.

Our contact details

Name: Paula Kirkup, Club Chairman

Address: Kempston Rovers, Hillgrounds Road, MK42 8SZ

E-mail: paula.kirkup@kempston-rovers.co.uk

Website: www.kempston-rovers.co.uk

Last updated: 31st December 2022

What data do we collect?

We will only collected information supplied by you when using one of our contact forms.

This includes:

- Personal identifiers, contacts and characteristics (for example, name and contact details including phone and email addresses) when completing out contact form
- Details on your young player when registering to play in a team including name, date of birth, address, emergency contact information, phone and email contact information.

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- When completing our online contact form
- When completing a registration signing on form for your young player

We use the information that you have given us in order to:

- Responding to your contact form submission
- Registering your young player with the club to take part in grassroots football activities
- Making contact to those expressing an interest in volunteering with us

We may share this information with Bedfordshire FA and associated leagues in the registration process for your young player

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

- **We have a legal obligation.**
- **We need it to perform a public task.**

- **We have a legitimate interest.**

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How we store your personal information

Your information is securely stored.

We keep the information provided for registrations for 3 years. We will then dispose your information by electronic deletion from our database.

Your data protection rights

Under data protection law, you have rights including:

- **Your right of access** - You have the right to ask us for copies of your personal information.
- **Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- **Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.
- **Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.
- **Your right to object to processing** - You have the the right to object to the processing of your personal information in certain circumstances.
- **Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.
- You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at welfare@kempston-rovers.co.uk if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at welfare@kempston-rovers.co.uk

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>